

Exercise Planning Meeting Notes - 12 March 2017

Attendance

Cindi B., Mark S., Stan K., Carl L., Susanna C., Frank M., Tim H., Jessica C.

Last Meeting Review

1. Ideas for sector activities during the drills:
 - A. Damage assessment in real time. Fill out the damage assessment form and send in as messages from the field.
 - B. Antenna deployment, safety, and portable stations workshops.
 - C. Limit available resources. For example, what happens when no repeaters are available?
 - D. How do hubs and sectors get in touch? Practice deployment to find out if hub locations are active. What to do when a hub volunteer comes to you.
2. Tim, WT1IM, has volunteered to work on press releases and our twitter feed. YAY!!! *Update: ACS Leadership Team working with Tim.*
3. We would like to involve MST in our drills. What are ways they want to be involved? More to come on that.
4. April 29th drill will practice HF deployment in (hopefully) two locations – north somewhere (maybe Lake City hub?) and south at the Red Cross where the hubs will be having a tabletop that morning.
5. Need volunteers for the April 29th to-do list. Haven't gotten much response.

Fifth Saturday Drill - April 29th

Note: Jessica will not be in town on April 29th so an exercise lead is needed. Mark and Carl working on this.

- People to scout locations and bring their portable HF station out and set it up in the field. Looking for multiple stations to set up and do a little presentation talking about equipment and safety.
 - Frank and Jeff Chang are putting together an HF portable station that may be deployed to Red Cross location. Carl volunteered to bring UHF/VHF to Red Cross. Mark has a portable station to deploy, location TBD but possibly Lake City since Susanna is interested in learning more. Tim has a station to deploy and will probably go to Jefferson Park, the SE sector location. Stan and John Spadey looking into deploying a station at the Sculpture Park.
- Sector team leaders to head up field teams at sector locations during the drill. Many people in each sector are needed to organize and recruit people.
 - This is a subject that needs work. Tim H. is the identified SE lead. Stan is willing to work on CE sector development. De facto CW lead is George Thornton. SW, NW, and NE have good candidates but need to be further approached. NC was unmentioned. The Sector Guidelines document and sector divisions should be reviewed. This is an ongoing effort beyond the next Fifth Saturday drill.
- Write injects for three groups: from the simulated EOC; to the sector teams; from the field teams. I have a pile of messages from previous drills plus contributions from Cindi B, so this job is more about adapting and compiling information than having to come up with a bunch of new info.
 - Susanna will work with Pam C. and Cndi B. on these. ~12 for this drill. Cindi will work

with them on scenario development in general so we have more ACS people ready to do this.

- Contact (email and message groups) other local emcomm stations and arrange contacts for the April and other future drills. Some lists are available to start with, plus some additional research and outreach to clubs and organizations.
 - Stan volunteered to do this. Mark will give him info.

July 29th Drill

Need to start thinking about this now. Would like to get one or two people interested in being drill leads to work on skill development. Mark and Jessica will provide support in document development.

Stuff to-do:

- Theme - Hubs have requested an earthquake drill
- Participation
 - Hubs and ACS for sure.
 - Other organizations? How to reach out to them?
 - Who will be available (Seafair parade is in the evening)?
 - How many levels can we support (hubs, sectors, downtown EOC, NSC radio room, scouts, hospitals)?
- Communications modes to use?
 - Voice
 - Digital – what modes?
 - APRS tracking? How can we use this?
- Drill support documents
 - Scenarios for EOC, sectors, hubs, other players
 - Scenario (ICS 201)
 - Objectives (ICS 202)
 - Assignments (ICS 204)
 - Comm plan (ICS 205)
 - Safety plan (ICS 208)
- Preparation - June 22nd evening tabletop @ EOC. Carl and Cindi work on schedule and plan.

Other Business

Sector development continues to be an area of focus. We are getting a lot of new members, let's get them plugged in.

Equipment requests came up, specifically computers. If anyone has an old laptop they want to donate, contact Frank M. or Mark. Also looking for HF equipment - portable antennas and mobile radios.

Next meeting

Time and date for next meeting had been established as April 9th, 1pm, Cindi's house. If this doesn't work for people, let us know.